

Notice of Meeting

SCC Local Committee (Reigate and Banstead)

Date: Monday, 17 September 2012

Time: 2.00 pm

Place: Reigate Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH

Contact: **Sarah Quinn, Community Partnership and Committee Officer**

01737 737695
sarah.quinn@surreycc.gov.uk

Surrey County Council Appointed Members [9]

Dr Zully Grant-Duff (Chairman)
Frances King (Vice-Chairman)
Mrs Angela Fraser
Mr Michael Gosling
Dr Lynne Hack
Kay Hammond
Mr Nick Harrison
Mr Peter Lambell
Dorothy Anne Ross-Tomlin

Borough Council Appointed Members [9]

Borough Councillor Mrs Natalie Bramhall, Redhill West
Borough Councillor Mark Brunt, Merstham
Borough Cllr Keith Foreman, Chipstead, Hooley and Woodmansterne
Borough Councillor Mrs Rita Renton, Earlswood and Whitebushes
Borough Councillor Jonathan Essex, Redhill East
Borough Councillor Norman Harris, Nork
Borough Councillor Graham Knight, Horley East
Borough Councillor David Powell, Horley West
Borough Councillor Sam Walsh, Banstead Village

Chief Executive
David McNulty

District / Borough Council Substitutes:

Borough Councillor Mrs Jill Bray, Tattenhams
Borough Councillor Ms Sarah Finch, Redhill East
Borough Councillor David Pay, Redhill West
Borough Councillor Mrs Carol Poulter, South Park and Woodhatch
Borough Councillor Michael Selby, Nork
Borough Councillor Brian Stead, Nork
Borough Councillor Bryn Truscott, Redhill East
Borough Councillor Mrs Rachel Turner, Tadworth and Walton
Borough Councillor Michael Vivona, Tadworth and Walton

NOTES:

1. Members are reminded that Standing Orders require any Member declaring an interest which is personal and prejudicial to withdraw from the meeting during the discussion of that item, except in the circumstances referred to in Standing Orders. If you have any queries concerning interests, please contact the Community Partnership & Committee Officer.
2. Members are requested to let the Community Partnership & Committee Officer have the wording of any motions and amendments not later than one hour before the start of the meeting.
3. Substitutions (Borough Members only) must be notified to the Community Partnership & Committee Officer by the absent member or group representative at least half an hour in advance of the meeting.

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Sarah Quinn, Community Partnership and Committee Officer on 01737 737695 or write to the Community Partnerships Team at or sarah.quinn@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence and substitutions under Standing Order 40.

2 MINUTES - 18 JUNE 2012

The minutes will be available in the committee room half an hour before the start of the meeting, or online at www.surreycc.gov.uk/reigateandbanstead or by contacting the Community Partnership and Committee Officer.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- Each Member must declare any interest that is disclosable under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, unless it is already listed for that Member in the Council's Register of Disclosable Pecuniary Interests.
- As well as an interest of the Member, this includes any interest, of which they Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- If the interest has not yet been disclosed in that Register, the Member must, as well as disclosing it at the meeting, notify the Monitoring Officer of it within 28 days.
- If a Member has a disclosable interest, the Member must not vote or speak on the agenda item in which it arises, or do anything to influence other Members in regard to that item.

4 PETITIONS

To receive any petitions in accordance with Standing Order 65 and the local protocol. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 7 days before the meeting.

5 FORMAL PUBLIC QUESTIONS

To answer any questions from residents or businesses within the Reigate and Banstead Borough area in accordance with Standing Order 66. Notice should be given in writing or by email to the Community Partnership

and Committee Officer at least 7 days before the meeting.

6 FORMAL MEMBER QUESTIONS

To receive any questions from Members under Standing Order 47. Notice should be given in writing to the Community Partnership and Committee Officer before 12.00pm four working days before the meeting.

7 MEMBER ALLOCATIONS FUNDING

(Pages 1 - 8)

To set out the funding available to the Local Committee for County Councillors' allocations in 2012/13 and to give consideration to the funding requests received.

(Report and Appendix 1 attached)

8 LOCAL PREVENTION COMMISSIONING (YOUTH) - 2012/13

(Pages 9 - 24)

Due to the lead in time required for re-commissioning Local Prevention Contracts, a decision is required in September whether to extend or re-commission for April 2013. The local needs assessment for at risk young people has not changed and there are no significant performance concerns with the current provider operating in Reigate and Banstead. Feedback from Members indicates that it is too soon to make long term strategic commissioning decisions therefore this paper outlines the case for extending the contracts by 5 months to 31 August 2013.

(Report and Annexes A and B attached)

9 TRAVEL SMART LOCAL SUSTAINABLE TRANSPORT FUND (LARGE BID) PROGRAMME 2012-13

(Pages 25 - 42)

In June 2012, the County Council was successful in securing an award of £14.304 million in grant funding from the Department of Transport's Local Sustainable Transport Fund (LSTF). This is in addition to the award of £3.93 million LSTF Key Component secured in July 2011. Both grants are for the period up to 31 March 2015 and jointly form the Surrey Travel SMART programme. As part of the Surrey Travel SMART programme, a total of £4,854 million has been allocated for sustainable travel improvements in Redhill / Reigate. This paper outlines the funding allocation and the indicative 2012/13 programme.

(Report and Annexes A – D attached)

10 HIGHWAYS SCHEMES PROGRESS REPORT

(Pages 43 - 56)

To update the Local Committee on the progress of Integrated Transport and maintenance schemes on the highways in Reigate and Banstead.

(Report attached)

11 COMMUNITY SAFETY IN REIGATE AND BANSTEAD (Pages 57 - 58)

Surrey County Council is a statutory partner on the Reigate and Banstead Community Safety Partnership (CSP). The Local Committee is entitled to nominate a County Councillor as a representative on the CSP, and did so at its previous meeting. Since then, this post has become vacant. It is therefore necessary to nominate a new representative.

(Report attached)

12 CABINET FORWARD PLAN (Pages 59 - 60)

To consider the Cabinet Forward Plan of Key Decisions.

(Report attached)

13 LOCAL COMMITTEE FORWARD PLAN (Pages 61 - 62)

To note the forward programme for reports to Local Committee in 2012/13 as set out in Annex A.

(Report and Annex A attached)

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**OFFICER REPORT TO LOCAL COMMITTEE
(REIGATE AND BANSTEAD)**

MEMBER ALLOCATIONS FUNDING

17 SEPTEMBER 2012

KEY ISSUE

To set out the funding available to the Local Committee for County Councillors' allocations in 2012/13 and to give consideration to the funding requests received.

SUMMARY

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic or environmental well-being. This funding is known as Member Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee.

OFFICER RECOMMENDATIONS

The Local Committee (Reigate and Banstead) is asked to:

- (i) Agree the items presented for funding from the Local Committee's 2012/13 **revenue** funding, as set out in section 2 of this report and summarised below:

Organisation	Project	Amount
Parish of Kingswood	St Andrew's Room Appeal	£3000
Whitebushes Village Hall	Activities for Children	£2000
Redhill Redstone Rotary Club / Reigate and Banstead Borough Council	Redhill Twenty7 Fun Day retrospective bid	£2500

- (ii) Note that there are no items for approval from the Local Committee's 2012/13 **capital** budget.
- (iii) Note the expenditure previously approved by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated authority, as set out in section 3.
- (iv) Note any returned funding and/or adjustments, as set out within the report and also in the financial position statement at **Appendix 1**.

1 INTRODUCTION AND BACKGROUND

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets. The underlying principle being that Members Allocations should be spent on local projects to promote the social, environmental and economic well-being of the area, as required by the Local Government Act 2000.
- 1.2 In allocating funds, Members are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 '*Making A Difference*' that highlights five themes which make Surrey special and which it seeks to maintain:
- A safe place to live;
 - A high standard of education;
 - A beautiful environment;
 - A vibrant economy;
 - A healthy population.

- 1.3 Member Allocation funding is generally made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose.
- 1.4 Member Allocation funding will not usually be granted for purposes that benefit one individual, nor to fund schools for the direct delivery of the National Curriculum, nor to support a political party.
- 1.5 When considering bids, organisations applying are advised against assuming that the Local Committee will meet the total cost of their project.

2. BIDS SUBMITTED FOR APPROVAL – REVENUE/CAPITAL FUNDING

- 2.1 The proposals for revenue and capital funding for consideration and decision at this Committee are set out below.

St Andrew's Room Appeal

£3,000 revenue

Mr Michael Gosling

An application for funding has been received from the Parish of Kingswood for work to the Church Room. The proposal is for new double glazed aluminium windows, a new toilet and basin, new units in the tea and coffee making facility, making good and decoration of the room. The room is used for art groups, church groups, NSPCC committee meetings and youth group. It is anticipated that there will be additional bookings when the renovation is complete. The total cost of the project is estimated at £13,925, with £5000 already raised from donations and events. Other applications have been made for the balance.

Whitebushes Village Hall

£2,000 revenue

Mrs Frances King

An application for funding has been received to provide activities for children during school holidays. This will benefit approximately 20-30 children, between the ages of 8-15. It will enable them to be taken out during the summer 2013 holidays. This addresses the needs of the local community by reducing anti social behaviour and by giving them a sense of community. Activities already planning are estimated at £2,576 and more will be added when the money is raised. There is already some money available, residue from this year.

Redhill Twenty7 Fun Day (retrospective)**£2,500 revenue****Dr Lynne Hack**

A retrospective application for funding has been received to contribute to the total cost of organising Redhill Twenty7 – a sports and fun day in Memorial Park which took place on the afternoon that the Olympic Torch passed through Redhill town centre (Friday 20 July 2012). The community event in the park included sports-based activities including a climbing wall, bouncy castle and trampoline, and there was a range of stalls run by local charities and community groups. The sports and fun day supported the Borough Council's Corporate Plan objective to regenerate Redhill, and gave the town centre a boost on a special day, ensuring that people had somewhere to go and have fun after the Olympic Torch had left Redhill. This is a retrospective application; Reigate and Banstead Borough Council forward funded the project as it was not possible to secure Local Committee approval for the bid prior to the event. The total cost of the project was £6,000, with the remainder being met by the Borough Council, private sector partners and voluntary sector in-kind contributions.

3. DELEGATED AUTHORITY APPROVED BIDS

- 3.1 The Community Partnerships Manager or the Community Partnerships Team Leader (East Surrey) have already approved the following **revenue** bids, in consultation with all county councillors, under delegated authority, since the last committee meeting:

COUNCILLOR	PROJECT	AMOUNT
Mrs Kay Hammond	Chairs for Wi-Fi at Horley Library	£972

4. OPTIONS

- 4.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

5. CONSULTATIONS

- 5.1 In relation to new bids, consultation, where appropriate, may have been undertaken by the organisation receiving the funding, the local Member or

the Community Partnerships Team as required.

- 5.2 The appropriate Surrey County Council services and partner agencies are consulted when bids are submitted, as required.

6. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 6.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project's inclusion as a proposal for decision by the Committee.
- 6.2 All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 6.3 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved the remaining balances are set out in the Local Committee's financial position statement attached at **Appendix 1**.
- 6.4 Please note these figures will not include any applications submitted for approval after the deadline for this report or that are currently pending approval under delegated authority. They also do not include any funding that is in the process of being returned to the Local Committee.

7. EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS

- 7.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.
- 7.2 The Local Committee funding can be allocated to projects that benefit a diverse range of community safety needs.

8. CONCLUSION AND RECOMMENDATIONS

- 8.1. The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework and the locally agreed criteria, which is available from the Community Partnerships Team.

8.2 The Local Committee is asked to consider the items submitted for funding from the 2012/13 Local Committee delegated budgets as detailed in the report.

9. REASONS FOR RECOMMENDATIONS

9.1 The Committee is being asked to decide on these bids so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

10. WHAT HAPPENS NEXT

- 10.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.
- 10.2 Any changes to an approved bid will be discussed with the local Members and the Chairman, and if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as possible once the signed agreement has been received.
- 10.3 Within 6 months of receipt, all successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.

Lead Officer:	Sandra Brown Community Partnership Team Leader (East)
Telephone Number:	01737 737420
E-mail:	sandra.brown@surreycc.gov.uk
Report Contact:	Diana Ambrose Local Support Assistant
Telephone Number:	01737 737420
E-mail:	communitypartnershipseast@surreycc.gov.uk
Background Papers:	<ul style="list-style-type: none"> • SCC Constitution: Financial Framework • Local Committee Protocol • Criteria and Guidance for Members Allocations • Local Committee Funding Bids

OPENING BALANCE		REVENUE	CAPITAL
Angela Fraser		£12,615.00	POOLED
	RAB1213003 Banstead District Scouts - Beacon	£500.00	
	RAB1213006 Banstead Flower Club	£500.00	
	RAB1213008 Looked After Children	£500.00	
	BALANCE REMAINING	£11,115.00	

OPENING BALANCE		REVENUE	CAPITAL
Michael Gosling		£12,615.00	POOLED
	RAB1213002 Grit Bin - De Burgh Gardens	£1,000.00	
	RAB1213004 Kingswood RA Diamond Jubilee Street Party	£401.88	
	RAB1213005 1st Walton on the Hill Scout Group - Traditional Scouting	£2,100.00	
	RAB1213008 Looked After Children	£500.00	
	RAB1213011 St Andrew's Room Appeal	£3,000.00	
	BALANCE REMAINING	£5,613.12	

OPENING BALANCE		REVENUE	CAPITAL
Zully Grant-Duff		£12,615.00	POOLED
	RAB1213008 Looked After Children	£500.00	
	BALANCE REMAINING	£12,115.00	

OPENING BALANCE		REVENUE	CAPITAL
Lynne Hack		£12,615.00	POOLED
	RAB1213007 St Joseph's Pre-School Jubilee Funday	£821.00	
	RAB1213008 Looked After Children	£500.00	
	RAB1213013 Redhill Twenty7 Funday	£2,500.00	
	BALANCE REMAINING	£8,794.00	

OPENING BALANCE		REVENUE	CAPITAL
Kay Hammond		£12,615.00	POOLED
	RAB1213008 Looked After Children	£500.00	
	RAB1213009 Handrails for bridge over River Mole	£4,000.00	
	RAB1213010 Horley Library - Chairs for WiFi	£972.00	
	BALANCE REMAINING	£7,143.00	

	OPENING BALANCE	REVENUE	CAPITAL
Nick Harrison		£12,615.00	POOLED
	RAB1213003 Banstead District Scouts - Beacon	£500.00	
	RAB1213008 Looked After Children	£500.00	
	BALANCE REMAINING	£11,615.00	

	OPENING BALANCE	REVENUE	CAPITAL
Frances King		£12,615.00	POOLED
	RAB1213008 Looked After Children	£500.00	
	RAB1213012 Whitebushes Village Hall - Activities for Children	£2,000.00	
	BALANCE REMAINING	£10,115.00	

	OPENING BALANCE	REVENUE	CAPITAL
Peter Lambell		£12,615.00	POOLED
	RAB1213008 Looked After Children	£500.00	
	BALANCE REMAINING	£12,115.00	

	OPENING BALANCE	REVENUE	CAPITAL
Dorothy Ross-Tomlin		£12,615.00	POOLED
	RAB1213008 Looked After Children	£500.00	
	BALANCE REMAINING	£12,115.00	

	OPENING BALANCE		CAPITAL
Pooled Capital			£35,000.00
	BALANCE REMAINING		£35,000.00



OFFICER REPORT TO LOCAL COMMITTEE (REIGATE AND BANSTEAD)

LOCAL PREVENTION COMMISSIONING (YOUTH) 2012/13

17 SEPTEMBER 2012

PROCUREMENT STANDING ORDERS

It is important that Members comply with our procurement standing orders whenever they are involved in any decisions relating to the award of contracts for goods or services:

- To make sure we spend public money legally and to protect us from undue criticism or allegation of wrongdoing.
- To secure value for money in the way we spend money, so that we offer best value for services to the public.
- To generate market competition through transparent, fair and consistent ways of working.
- To support supplier diversity, sustainability objectives, and an appropriate approach to equality.

CONFLICT OF INTEREST

It is critical for the transparent conduct of the council's business that our market searches, procurement and purchasing are carried out free from any conflict of interest. An 'interest' means any consideration or anything of economic value, including future consideration.

Conflicts of interest can arise when someone who is involved in these processes has a close connection with another party who is also involved which may mean they could influence, or be influenced by, the outcome of a buying decision.

Conflicts of interest can arise in the procurement process in a number of ways, including:

- a) Where someone who is actually buying goods or services for the council, or giving budgetary approval for the purchase, has an interest in the supplier's business

- b) Where someone with an involvement in a tender or other sourcing process has an interest in a potential supplier's business
- c) Where Suppliers bidding for a contract with the council have an interest which could enable them to influence unfairly the outcome of a sourcing process

All Councillors are required to ensure that any conflicts of interest are declared appropriately, and that they do not participate in any buying activity/procurement process where these conflicts of Interest could arise.

Members need to be aware that the consideration of conflicts arising under procurement standing orders is separate from any consideration of interests that may be relevant under the members' code of conduct. If Members become aware of a conflict under procurement standing orders they should notify the clerk of the meeting as soon as they become aware of the conflict.

KEY ISSUE

Due to the lead in time required for re-commissioning Local Prevention Contracts, a decision is required in September whether to extend or re-commission for April 2013. The local needs assessment for at risk young people has not changed and there are no significant performance concerns with the current provider operating in Reigate and Banstead. Feedback from Members indicates that it is too soon to make long term strategic commissioning decisions therefore this paper outlines the case for extending the contracts by 5 months to 31 August 2013.

SUMMARY

In response to feedback from Members, officers have amended the commissioning timetable for Local Prevention. The amended timetable is provided in **ANNEX A**.

The amended timetable involves extending the Local Prevention contract by five months to the end of August 2013. This would allow the Local Committee to make longer term strategic commissioning decisions in March 2013. The benefits of the amended timetable include a longer period of time for the provider to prove their performance, at least 9 months' evidence for Members to evaluate before making strategic commissioning decisions, more time for market development and the alignment of the commissioning cycle with the academic year which would provide greater consistency of services to young people.

The potential impacts of the local elections in 2013 on the commissioning timetable have been explored. In order to mitigate the impact of the elections it is asked that the Local Committee extend the remit of the Task Group so that it is constituted up until the first Local Committee of the municipal year. In the event that Task Group Members are not re-elected it is asked that the ability to appoint Members to the Task Group is delegated to the Assistant Director for Young People in consultation with the Chairman and Vice-Chairman of the Local Committee.

OFFICER RECOMMENDATIONS

The Local Committee (Reigate and Banstead) is asked to:

- i) Extend the Local Prevention contract for five months to 31 August 2013
- ii) Extend the remit of the Youth Task Group to constitute up until the first Local Committee of the municipal year
- iii) Delegate the ability to appoint Members to the Task Group to the Assistant Director for Young People in consultation with the Chairman and Vice-Chairman of the Local Committee to replace any Members who are no longer Councillors as a result of the elections

1.0 INTRODUCTION AND BACKGROUND

- 1.1 In April 2012 officers outlined 11 Local Prevention commissioning timetables to take account of Local Committee dates. A generic version of the 11 local timetables has been attached at **ANNEX B**.
- 1.2 The timetables outlined that a recommendation whether to extend or retender Local Prevention contracts would need to be made as early as July 2012.
- 1.3 Local Prevention contracts have been let for 12 months with options to extend. The Local Prevention procurement process, local political decision making process and notice period to providers takes a minimum of eight months. This is determined by a fixed procurement timeline driven by European rules and regulations and the need to fit in with fixed Local Committee dates driven by Services for Young People's policy commitment to Localism. This is why recommendations on the future of the contract need to be made in July 2012.
- 1.4 The Local Committee reviewed the timetable at the informal meeting in April 2012 and provided feedback to officers.

2.0 ANALYSIS

- 2.1 Local Committees provided feedback to officers that the commissioning timescales for Local Prevention are too tight. In particular that July is too soon for the Task Groups to judge performance and make informed recommendations about retendering contracts.
- 2.2 In response officers provided an amended timetable for the Task Group to review on 27 July. A localised version of the timetable is attached at **ANNEX A**.
- 2.3 The Task Group was informed that the local needs assessment has not changed and is due to be refreshed in autumn 2012. The refreshed needs assessment will inform the 2013 re-commissioning cycle. A performance update was also provided and no performance concerns significant enough to prevent extension were raised.
- 2.4 The Task Group decided to make a recommendation to the Local Committee to extend the Local Prevention contract by five months, subject to receipt of an acceptable delivery plan from the provider.
- 2.5 The refreshed delivery plan to cover the contract extension period from 1 April to 31 August has been reviewed by officers. The performance and quality levels committed to in the delivery plans are an improvement on the provider's original bids. The delivery plans will be attached to the contracts and will be used to hold providers to account during the contract extension period.
- 2.6 The local elections in 2013 have implications for the amended timetable. The Task Group may need to meet before the first Local Committee of the year to

consider the mini-competitions. In order to mitigate the impact of the elections on the commissioning timetable it is asked that the Committee extend the remit of the Task Group so that it is constituted up until the first Local Committee of the municipal year. This will allow new contracts to go live on 1 September.

- 2.7 In order to allow for possible changes to membership of the Youth Task Group following the elections it is requested that the Local Committee delegate to the Assistant Director for Young People the appointment of Youth Task Group members in consultation with the Chairman and Vice-Chairman of the Committee. This is to allow the recommendations to the Local Committee on the mini-competitions to remain in the Member domain.

3.0 CONSULTATION

- 3.1 The Services for Young People *Fit for the Future* transformation programme has been subject to wide ranging consultation with groups of young people, staff, and partner agencies. Members have been consulted through the County Council's Public Value Review (PVR) Member Reference Group.
- 3.2 Local Committee views were sought on the Local Prevention commissioning process during 2011-12. In particular Local Committees reviewed local commissioning timetables in April 2012 and this report is written in response to Member feedback.
- 3.3 Local Committee Chairmen reviewed an earlier draft of this report on 19 July and provided their support in principle to extend Local Prevention contracts by five months.
- 3.4. Services for Young People are keen to learn from the first commissioning cycle and improve the process for the future. In recognition of this the Cabinet Member for Community Safety has commissioned a review of the Local Prevention Framework and requested a report to be made to Education Select Committee. The review will take place during autumn 2012 and Members will be consulted as part of the review.

4.0 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 4.1 It is anticipated local commissioning will offer better value for money in that the outcomes commissioned and work delivered will be more closely aligned to local need.
- 4.2 The Local Prevention budget for 2013/14 will be split pro rata to cover the 5 month extension period (£71,250) and the subsequent seven months from September 2013 onwards (£99,750).

5.0 EQUALITIES AND DIVERSITY IMPLICATIONS

- 5.1 The devolved commissioning budget is likely to be targeted to groups who are vulnerable or at risk.

6.0 CRIME AND DISORDER IMPLICATIONS

- 6.1 The purpose of Local Prevention is to prevent young people from becoming not in education, employment or training (NEET) and from offending.

7.0 CONCLUSIONS

- 7.1 In response to Member feedback, officers recommend amendments to the Local Prevention commissioning timetable.

The Local Committee (Reigate and Banstead) is asked to:

- i) Extend the Local Prevention contract for five months to 31 August 2013
- ii) Extend the remit of the Youth Task Group to constitute up until the first Local Committee of the municipal year
- iii) Delegate the ability to appoint Members to the Task Group to the Assistant Director for Young People in consultation with the Chairman and Vice-Chairman of the Local Committee where the election results impact on membership

8.0 REASONS FOR RECOMMENDATIONS

- 8.1 The local needs assessment for at risk young people has not changed, there are no significant performance concerns with the current provider, the quality of the delivery plan is an improvement on the original bid and the recommendations in this report address specific Member feedback.
- 8.2 The benefits of the amended timetable include a longer period of time for providers to prove their performance, at least 9 months evidence for Members to evaluate before making longer term strategic commissioning decisions, more time for market development and the alignment of the commissioning cycle with the academic year which will provide greater consistency of service to young people.

9.0 WHAT HAPPENS NEXT

- 9.1 Contract extension notices will be drawn up by officers and agreed with providers at the next round of Quarterly Partnership meetings in October 2012.
- 9.2 Robust performance and quality management of the contracts and their outcomes will continue. Officers will work with providers in the spirit of partnership to support and challenge.
- 9.3 A regular Local Youth Services briefing will be developed for Local Committee Members and the Youth Task Group will receive full reports on performance and quality of Local Prevention at Task Group meetings.
- 9.4 Members will be consulted over the autumn as part of the Local Prevention Framework Review and a report with recommendations will be considered by Education Select Committee in November.

LEAD OFFICER: Garath Symonds, Assistant Director for Young People
TELEPHONE NUMBER: 01372 833543
E-MAIL: garath.symonds@surreycc.gov.uk
CONTACT OFFICER: Jeremy Crouch, Contracts Performance Officer
TELEPHONE NUMBER: 07968 832 437
E-MAIL: jeremy.crouch@surreycc.gov.uk
BACKGROUND PAPERS: N/a

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ANNEX A: Amended 2012/13 Local Prevention Commissioning Timetable (Reigate and Banstead)

Activity	Date	Comment
Local Committee (informal) review Local Prevention commissioning processes.	16 April 2012	
Local Committee reconstitute Task Group.	18 June 2012	
Task Group receives district and borough updates and, in response to Local Committee feedback, agree recommendation to extend Local Prevention contracts by five months.	27 July 2012	
Local Committee considers Task Group recommendations to extend contracts by five months.	17 September 2012	
Task Group meet to assess local needs, evaluate Performance of Local Prevention providers and make commissioning recommendations to Local Committee.	December / January 2013	
Officers seek Local Committee approval for local tender specifications based on needs and priorities identified by Task Group (if re-commissioning).	04 March 2013	
Window for provider events (if re-commissioning).	March 2013	
Bidding opens (if re-commissioning).	25 March 2013	
Bidding closes (if re-commissioning).	03 May 2013	Bidding window extended from 4 to six weeks.

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		Copies of bids sent to Community Partnership Teams to resolve potential conflicts of interest.
Bids are scored and shortlisted by the Commissioning and Development Team.	May 2013	
Papers on shortlisted bids are sent to Task Group members.	May 2013	One week before Task group
Shortlisted Bids presented to Task Group.	May-June 2013	
Papers making recommendations to award are sent to Local Committee.	June 2013	Two weeks before the Local Committee
Award decisions made by Local Committee.	July 2013	
Contracts awarded to successful bidders.	July 2013	
Contract mobilisation by Commissioning and Development Team.	August 2013	
Contract start.	01/09/13	
Contract end.	31/03/15	

Last updated 23/08/12

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ANNEX B: Original 2012/13 Local Prevention Commissioning Timetable (Generic)

Activity	Date	Comment
Local Committees (informals) review Local Prevention commissioning processes.	May 2012	
Papers to Local Committee	June 2012	Two weeks before the Local Committee
Local Committee to reconstitute Task Group	June 2012	
Task group meets to the reconsider needs of Borough and initial performance of provider and make a recommendation to re-tender or not to be considered by Local Committee.	July 2012	
If recommendation to re-tender, specification is rewritten by Commissioning and Development Team taking into account the amended Task Group needs and any additional information requested by the Commissioning Team.	August 2012	
Papers to Local Committee	September 2012	Two weeks before the Local Committee
Recommendation to re-tender and specification approved by Local Committee.	September 2012	

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Bidding opens	September 2012	
Bidding closes	October 2012	4 weeks allowed to write bid
Bids are scored and shortlisted by the Commissioning and Development Team.	October 2012	
Commissioning and Development Team Papers on Recommendations/Shortlisted bids are sent to the Task Group.	November 2012	One week before Task group
Shortlisted Bids present to Task Group	November 2012	
Papers making recommendations are sent to the Local Committee	November 2012	Two weeks before the Local Committee
Decision made by Local Committee	December 2012	
Contract awarded to successful bidder.	December 2012	
Contract mobilisation by Commissioning and Development Team	Jan/Feb/ Mar 2013	
Contract starts	01/04/13	

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Last updated 18/07/2012

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**OFFICER REPORT TO LOCAL COMMITTEE
(REIGATE AND BANSTEAD)**

**TRAVEL SMART
LOCAL SUSTAINABLE TRANSPORT FUND (LARGE BID)
PROGRAMME 2012-13**

17 SEPTEMBER 2012

SUMMARY

In June 2012, the County Council was successful in securing an award of £14.304 million in grant funding from the Department for Transport's Local Sustainable Transport Fund (LSTF). This is in addition to the award of £3.93 million LSTF Key Component secured in July 2011. Both grants are for the period up to 31 March 2015 and jointly form the Surrey Travel SMART programme. As part of the Surrey Travel SMART programme, a total of £4,854million has been allocated for sustainable travel improvements in Redhill / Reigate. This paper outlines the funding allocation and the indicative 2012/13 programme.

OFFICER RECOMMENDATIONS

The Local Committee (Reigate and Banstead) is asked to:

- i) Note the successful award of £14.304 million of grant funding made to Surrey County Council for the Travel SMART bid.
- ii) Agree the 2012/13 Redhill / Reigate Travel SMART programme.
- iii) Agree to delegate amendments to the Travel SMART Programme to the Local Committee Chairman and Vice-Chairman and the Travel SMART Programme Manager in consultation with the appropriate officers and Members.

1. INTRODUCTION AND BACKGROUND

- 1.1 Surrey County Council has been successful in securing £18.234 million from the Department for Transport's (DfT) Local Sustainable Transport Fund (LSTF) to deliver the Surrey Travel SMART programme. £3.93 million was awarded in July 2011 with a further £14.304 million awarded in June 2012 as part of the large bid of £16 million. The aim of the fund is to deliver sustainable travel measures that support economic growth and carbon reduction. A total of £4,854 million of the large bid funding is allocated for sustainable travel improvements in Redhill/Reigate.
- 1.2 The DfT have requested that Surrey County Council identify additional funding of £1.696 million in order to deliver the full £16 million Travel SMART programme contained within Surrey's original large bid. A number of potential funding sources are currently being explored, including any additional Section 106 funding. We will be discussing potential sources of funding with our partners in due course.
- 1.3 Following Cabinet approval to accept the grant and to fund the shortfall, the DfT have offered the opportunity to all the successful authorities to re-profile the spend over the three years. Following assessment of the programme regarding deliverability and risk, officers have developed a revised spend profile which has been submitted to the DfT. This is now subject to HM Treasury approval (due mid September). The revised profile is set out in Table 1 below. Although the profile has been revised between the different years of the programme, the total amount of funding allocated to Redhill/Reigate has remained unchanged.

Table 1: Redhill / Reigate Travel SMART Large Bid Funding Profile 2012/13 – 2014/15

£'000s	2012/13	2013/14	2014/15	Total
Traffic Management (car park VMS)				
DfT Revenue	£0	£0	£0	£0
DfT capital	£0	£250	£0	£250
Local Contribution	£0	£0	£0	£0
Total	£0	£250	£0	£250
Bus priority and corridor improvements				
DfT Revenue	£0	£20	£40	£60
DfT capital	£0	£200	£240	£440
Local Contribution	£0	£0	£0	£0
Total	£0	£220	£280	£500
Walking and Cycling				
DfT Revenue	£0	£0	£0	£0
DfT capital	£61	£160	£118	£339
Local Contribution	£100	£350	£265	£715
Total	£161	£510	£383	£1,054
Information, travel planning and marketing				
DfT Revenue	£613	£778	£1,084	£2,475
DfT capital	£100	£175	£300	£575
Local Contribution	£0	£0		£0
Total	£713	£953	£1,384	£3,050
Total Revenue				
Total Revenue	£613	£798	£1,124	£2,535
Total Capital				
Total Capital	£161	£785	£658	£1,604
Total Local Contribution				
Total Local Contribution	£100	£350	£265	£715
Overall Total	£874	£1,933	£2,047	£4,854

Note: Bold figures in the table above indicate figures that have been revised from the original bid

- 1.4 Local contribution refers to committed S106 developer contributions where monies have been secured on improvements that complement the work of the LSTF programme. This local contribution was included as part of the large bid submission to the DfT.

Progress in Redhill/Reigate

- 1.5 Under the Key Component Bid, Redhill / Reigate was awarded £60,000 per annum to encourage children to participate in cycling through the national 'Bike It' scheme. This initiative is ongoing to March 2015.

- 1.6 Under the Large Bid, officers from both the County Council and Borough Council have been developing schemes within the draft programme submitted to the Local Committee (Reigate and Banstead) on 16 July, and considered during a briefing to the Task Group on the 20 August 2012. This has included discussions with external stakeholders, interest groups and transport providers.
- 1.7 An updated programme for 2012/13 is attached as **Annex A** and provides details of funding for each of the schemes. The remainder of this section outlines the key elements of the Redhill/Reigate Travel SMART programme.

Bus Priority and corridor improvements

- 1.8 During the life of the Travel SMART programme, £500,000 capital funding is allocated to deliver bus corridor improvements, including intelligent bus priority measures at signalised junctions, clearways, bus cages and revised waiting restrictions at bus stops. Multimodal transport access points will be created to upgrade key bus stops, improving the interchange between modes including cycling, walking and bus travel. Consultation with bus operators through our Redhill and Reigate Bus Punctuality Partnership has begun. This includes Metrobus and Southdown, who operate bus services on key corridors in the area as identified in the LSTF bid.
- 1.9 The Redhill / Reigate package includes bus priority and corridor improvements to four corridors:
- a. Redhill town centre (and connecting to Park 25, and via East Surrey Hospital), south along the A23 to Horley
 - b. Redhill town centre north along the A23 to Merstham
 - c. Redhill town centre to Reigate town centre, east-west along the B2034 Blackborough Road
 - d. Redhill town centre east-west along the A25 Reigate Road and extending to Merstham – Redhill/Reigate East / Surrey hospital services
- 1.10 These works will include the provision of high quality and accessible passenger facilities, improved passenger information including electronic travel information, traffic management measures to improve bus service reliability and, where appropriate, will complement the walking element of the bid to provide safe and level pedestrian access to/from bus stops.

Walking and cycling

- 1.11 The overall Travel SMART investment in walking and cycling improvements in Redhill / Reigate is £1,054,000. Over two thirds of this investment comprises local contribution that is already committed

derived from secured S106 funding. For the 2012/13 programme, four schemes have been identified, with a value of £62,000.

- 1.12 The schemes in the work programme have been developed following discussion with colleagues in Reigate and Banstead Borough Council and Surrey County Council and through public consultation. Detailed design maps are yet to be finalised, but Annex B provides an outline of the new cycle routes being delivered as part of the programme:
- a. Route 1A Frenches Road to Route 1 (A23 Merstham – Redhill corridor)
 - b. Route 2A Water colour to route 2 (Merstham – Redhill via National Cycle Route 21)
 - c. Route 3 Park 25 to Redhill town centre
 - d. Route 4 Whitebushes to Redhill Town Centre

Information, travel planning and marketing

- 1.13 The information, travel planning and marketing element of the Redhill/Reigate programme has been awarded £3,050,000 over the lifetime of the bid. There are three main elements to this part of the programme: community engagement, business engagement and information provision.

Community Engagement

- 1.14 A total of £225,000 has been allocated to community engagement, which will focus on activities in two areas of deprivation: Merstham and West Redhill/Cromwell Road area. The two main aspects of this will be a fund made available to the local community to develop and deliver initiatives that will deliver travel choice and access improvements, with a focus on initiatives that can assist local people in accessing employment and training opportunities. Similar funds have been established in the other two Travel SMART Towns, Woking and Guildford. Examples of small grant awards include funding for secure cycle parking and support for provision of accredited cycle maintenance training and work experience for job seekers in the Westborough area.
- 1.15 The second element will be to establish Travel SMART hubs which will be a centre for provision of sustainable travel advice and support. Reigate and Banstead Borough Council are leading on work to shape the hub proposals.

Business Engagement

- 1.16 The Travel SMART programme will deliver a package of measures to businesses in the Redhill/Reigate area. This will include delivery of professional travel planner training to large employers as well as services including eco driver training and personalised travel planning

in order to assist businesses in reducing the costs associated with commuting, business travel and parking.

- 1.17 In addition, Travel SMART Business Forums will be established in each of the two town centres. The aim of the forums will be to identify local travel issues, develop plans to address issues and generate proposals for the allocation of a £100,000 funding to solve them. It is intended that the Travel SMART Business Forum for Redhill will form an element of the established Redhill Regeneration Forum. The County Council will lead on the establishment of a Travel SMART Business Forum in Reigate, in consultation with the Reigate Business Guild.
- 1.18 In order to ensure a strong link between the business forum and the local committee, a Business Travel Champion will be identified from the local committee task group. The Business Travel Champion will present the forum's priorities and emerging proposals to the LSTF Task Group in the first instance. The Task Group will review proposals prior to consideration by the Local Committee.
- 1.19 As agreed at the Task Group on 20 August 2012 the Business Travel Champions for Redhill will be Dr Hack and Cllr Mrs Bramhall and for Reigate will be Dr Grant-Duff. **Annex C** below provides further information about the Business Travel Champion role.

2. CONSULTATIONS

- 2.1 Early work to consult with the business community in Redhill / Reigate was carried out during the bid development process in 2011. Subsequently, public consultation on the large bid proposals was carried out in April and May 2012. Full details of the results of that consultation are set out in **Annex D** to this report.
- 2.2 The consultation generated significant support for cycle lane improvement in order to increase participation in cycling. With regard to bus user improvements, punctuality, reliability and information on bus routes for journey planning received the highest percentage of positive responses by respondents. The former will be addressed through the proposed bus corridor improvements with associated real time information improvements and journey planning forming part of the information and travel planning element of the programme.

3. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 3.1 The business case for the Surrey Travel Smart included a financial section that does not form part of this report and was approved by the DfT.

4. EQUALITIES AND DIVERSITY IMPLICATIONS

- 4.1 Equalities and Diversity will be taken into account during the design of schemes, but does not form part of this report. Where appropriate, full Equalities Impact Assessments will be carried out for individual elements of the programme.

5. CRIME AND DISORDER IMPLICATIONS

- 5.1 There are no direct crime and disorder implications arising from this report. However, the planned improvements may well reduce the potential for serious injury collisions, improve the safety of pedestrians and cyclists, and improve traffic flow.

6. CONCLUSION AND RECOMMENDATIONS

- 6.1 The Local Committee (Reigate and Banstead) and the Task Group set up specifically for the LSTF have been involved in developing draft programmes for the 2012/13 financial year. The Local Committee and Task Group will have an on-going involvement in shaping the programmes locally and monitoring progress during the project.
- 6.2 The 2012/13 programme provides some 'quick wins' to enable the large project to make a good start within its first financial year of three and deliver the objectives of the bid as well as meeting the specific needs of Surrey.
- 6.3 The 2012/13 programme will make use of available local contribution funding through s106 agreements which, coupled with the LSTF funding, enable schemes to be implemented.
- 6.4 The Local Committee (Reigate and Banstead) is asked to:
- i) Note the successful award of £14.304 million of grant funding made to Surrey County Council for the Travel SMART bid.
 - ii) Agree the 2012/13 Redhill / Reigate Travel SMART programme
 - iii) Agree to delegate amendments to the Travel SMART Programme to the Local Committee Chairman and Vice-Chairman and the Travel SMART Programme Manager in consultation with the appropriate officers and members.

Reason for Recommendations

- 6.5 The 2012/13 programme has been developed in consultation with borough officers to ensure that it complements other planned activity in Redhill / Reigate and that the LSTF funding can be effectively spent within the financial year. Any amendments to the programme will require consultation with all relevant county and borough Members and officers.

7. WHAT HAPPENS NEXT

- 7.1 The programme of works approved by this Local Committee will be developed further to enable implementation during 2012/13 where possible, and in future years as appropriate.
- 7.2 Planning work on the 2013/14 and 2014/15 programmes will be undertaken during the autumn of this year and the Task Group will be asked to assist the development of these. It is anticipated that the Local Committee will be asked to consider the 2013/14 programme at the December Local Committee meeting.
- 7.3 It should be noted that unspent LSTF funding cannot be carried forward into the following financial years and any programme under spends in each financial year within the fund has to be returned to the DfT.

LEAD OFFICERS:	Marc Woodall, Travel SMART Engagement Manager and Redhill/Reigate Lead
TELEPHONE NUMBER:	01483 519556
E-MAIL:	marc.woodall@surreycc.gov.uk
CONTACT OFFICERS:	Marc Woodall, Travel SMART Engagement Manager and Redhill/Reigate Lead
TELEPHONE NUMBER:	01483 519556
E-MAIL:	marc.woodall@surreycc.gov.uk
BACKGROUND PAPERS:	Local Sustainable Transport Fund bid – Surrey Travel SMART (December 2011).

Annexes

- Annex A – Redhill / Reigate Travel SMART Programme
- Annex B – Plan of proposed cycle routes
- Annex C – Business Travel Champion role
- Annex D – Results of Redhill / Reigate Public Consultation

Travel Smart Delivery - Proposed Programme for Redhill / Reigate 2012/13

Workstream: Redhill / Reigate

Workstream Lead: Marc Woodall

Last Updated by: Marc Woodall

Last Updated: 29.08.12

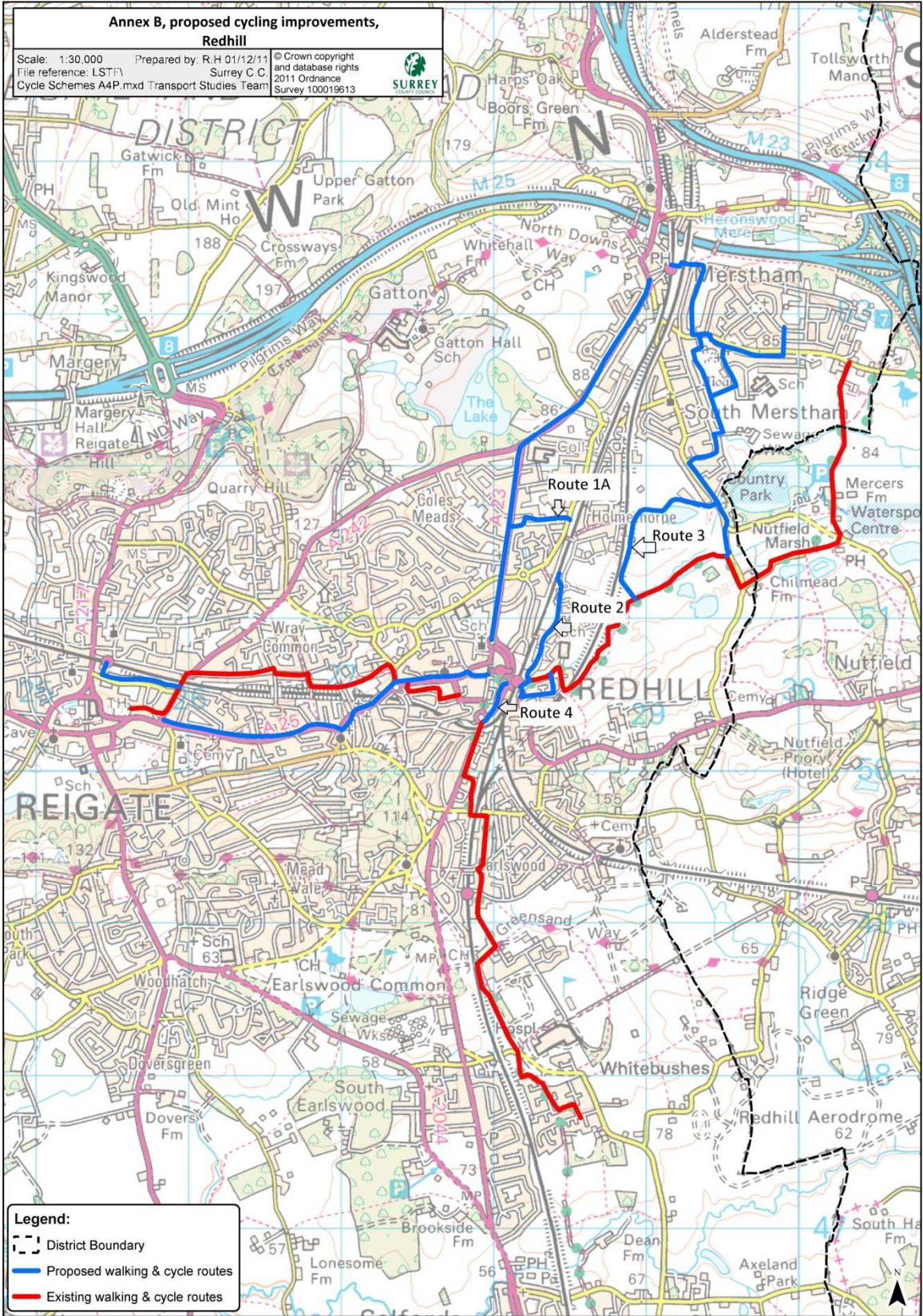
KEY COMPONENT PROGRAMME FOR 2012-2013

Scheme details						Costs	Source/Detail of Funding						Implementation Dates					
Element	Scheme Title	Location (ward/corridor/road name)	Scheme Description	Lead officer	Delivering service/partner	Estimated Costs	LSTF		Local contributions				Design		Implementation			
							Key Comp	Large Bid	S106 / CIL	Detail of planning ap	D/B	Third party/ Other	Total Local contribution	Est'd start	Est'd finish	Est'd start	Est'd finish	
1	6 - Travel Promotion Reigate	Borough wide	Continued funding for cycle training programme to support existing third party operation	Marc Woodall	Engmt Tm/ Sustrans	60	60	0	0	0	0	0	0	0	Apr-12	Mar-13	Apr-12	Mar-13

LARGE BID PROGRAMME FOR 2012-2013

Scheme details						Costs	Source/Detail of Funding						Implementation Dates				
Element	Scheme Title	Location (ward/corridor/road name)	Scheme Description	Lead officer	Delivering service/partner	Estimated Costs	LSTF		Local Contributions				Design		Implementation		
							Key Comp	Large Bid	S106 / CIL	Detail of planning ap	District/Boro	Third party/ Other	Total Local contribution	Est'd start	Est'd finish	Est'd start	Est'd finish
1	Walking & Cycling Improvement Phase 1	A23	Route 1A - From Frenches Road to Route 1 A23 London Road	Chris Parry	HWY	40	0	20	20	06/01976, Valley Site, Wray Common Road	0	0	20	Sep-12	Nov-12	Nov-12	Mar-13
2	Walking & Cycling Improvement Phase 1	NCN21	Route 2A - From Watercolour to NCN 21	Chris Parry	HWY	20	0	20	0		0	0	0	Sep-12	Nov-12	Nov-12	Mar-13
3	Walking & Cycling Improvement Phase 1	Town centre	Route 3 - From Park 25 to Redhill Town Centre	Chris Parry	HWY	4	0	2	2	04/1837, George Wimpey, Park 25, St Anne's Drive	0	0	2	Sep-12	Nov-12	Nov-12	Mar-13
4	Walking & Cycling Improvement Phase 1	Town centre	Route 4 - Whitebushes to Redhill Town Centre	Chris Parry	HWY	20	0	20	0		0	0	0	Sep-12	Nov-12	Nov-12	Mar-13
5	Information, Travel Planning & Information	Indoor Mapping	Redhill / Reigate	Marc Woodall	Engmt Tm	25	0	25	0	Maps to be located in car parks and other entry points into the town, as well as the possibility to go into the Belfry shopping centre and Harlequin. Budget includes funding for design and printing of mapping and any new display cases as necessary.	0	0	0	Aug-12	Dec-12	Jan-13	Mar-13
6	Information, Travel Planning & Information	Traffic Management Information (Web site)	Borough wide	Marc Woodall	Engmt Tm	50	0	50	0	Development of new interactive on-line mapping, journey planner and integrated travel information	0	0	0	Sep-12	May-13	Jun-13	Jun-13
7	Information, Travel Planning & Information	Travel Planner Training	Redhill / Reigate	Marc Woodall	Engmt Tm	17	0	17	0	Larger businesses with over 100 employees, professional travel planning training will be offered.	0	0	0	Sep-12	Mar-13	Sep-12	Mar-13
8	Information, Travel Planning & Information	Cycle training	Redhill / Reigate	Marc Woodall	Engmt Tm	20	0	20	0	Residents and businesses within 300 metres of a cycle route will also be entitled to discounted cycle training at a price of approximately £10. Launch events will accompany the completion of routes.	0	0	0	Sep-12	Mar-13	Sep-12	Mar-13
9	Information, Travel Planning & Information	Intensive infrastructure marketing	Redhill / Reigate	Marc Woodall	Engmt Tm	10	0	10	0	Intensive target marketing along the improved bus corridors and new cycle routes. For Redhill and Reigate this will also include town centre maps highlighting key travel information and local amenities.	0	0	0	Sep-12	Mar-13	Sep-12	Mar-13
10	Information, Travel Planning & Information	Eco Driver training	Redhill / Reigate	Marc Woodall	Engmt Tm	12.75	0	12.75	0	Companies with large numbers of drivers, will be entitled to free Eco driver training for staff. This will be delivered either as 1 to 1 in car training, or as part of a simulator programme, depending upon the organisation's preference.	0	0	0	Sep-12	Mar-13	Sep-12	Mar-13
11	Information, Travel Planning & Information	Small business marketing	Redhill / Reigate	Marc Woodall	Engmt Tm	20	0	20	0	Travel information for Redhill businesses produced in conjunction with local retailers. Half the space on Travel SMART branded maps, leaflets and other materials will be available to retailers to markets their business	0	0	0	Sep-12	Mar-13	Sep-12	Mar-13
12	Information, Travel Planning & Information	Travel Planner materials support	Redhill / Reigate	Marc Woodall	Engmt Tm	12.75	0	12.75	0	Travel SMART will offer materials and branding support to participating businesses.	0	0	0	Sep-12	Mar-13	Sep-12	Mar-13

15	Information, Travel Planning & Information	Healthy Lifestyle hub	Redhill / Reigate	A community hub will be established in Redhill area which will be used as a venue for people to pick up information and get their bicycles repaired by local volunteers.	Marc Woodall	Engmt Tm	100	0	100	0	0	0	0	Sep-12	Dec-12	Dec-12	Mar-13
16	Information, Travel Planning & Information	Business package delivery	Redhill / Reigate	Contract management, business development and administration of the business package	Marc Woodall	Engmt Tm	12.75		12.75				0	Sep-12	Mar-13	Sep-12	Mar-13
17	Information, Travel Planning & Information	Brompton Dock	Redhill / Reigate	Proposal for a 40 bike dock to be located at Redhill railway station in partnership with Southern Rail.	Marc Woodall	Engmt Tm	40	0	40	0			0	Sep-12	Dec-12	Jan-13	Mar-13
18	Information, Travel Planning & Information	Awareness and marketing	Redhill / Reigate	As the improvements to local transport facilities are introduced, a wide scale marketing campaign will be undertaken.	Marc Woodall	Engmt Tm	49.8		49.8				0	Sep-12	Mar-13	Sep-12	Mar-13
19	Information, Travel Planning & Information	New starter travel packs	Redhill / Reigate	Supporting small businesses, free 'New to Redhill' travel packs available for staff. These travel packs will contain details about travel choices people have when working in Redhill.	Marc Woodall	Engmt Tm	20		20				0	Sep-12	Mar-13	Sep-12	Mar-13
20	Information, Travel Planning & Information	Personalised Travel Planning	Redhill / Reigate	For smaller businesses, the offer of personalised travel planning, either 1 to 1 or in small groups. Professional advice about the best way to get to work is discussed.	Marc Woodall	Engmt Tm	10		10				0	Sep-12	Mar-13	Sep-12	Mar-13
21	Information, Travel Planning & Information	Community Fund	Redhill / Reigate	Community fund made available for residents where funds are made available for transport type facilities for the area.	Marc Woodall	Engmt Tm	125		125				0	Sep-12	Dec-12	Dec-12	Mar-13
22	Information, Travel Planning & Information	Business Travel Forum	Redhill / Reigate	Two business travel forums will be set up, one in Redhill and one in Reigate with independent support and will continue each year of the programme.	Marc Woodall	Engmt Tm	100		100				0	Sep-12	Mar-13	Sep-12	Mar-13
Sub Total							625.05		687.05	22			22				



Annex C: Travel SMART Consultation – Redhill / Reigate

1 Introduction and Background

The Department for Transport's (DfT) tight timescales for the submission of the Local Sustainable Transport Fund bid, for Surrey County Council known as Surrey Travel SMART, did not provide us with an opportunity to consult with the public, but some consultation work was undertaken with local businesses in October 2011, which helped us shape the bid.

At the first appropriate opportunity a 6-week public consultation was undertaken between 3 April and 16 May 2012, focused on the three towns of Guildford, Redhill and Woking. This paper sets out a summary of the results of the survey and consultation.

2 Consultation and exhibitions

The consultation was available on-line from the Surrey County Council website using a Survey Monkey survey. Paper copies were also available, and these could be collected from Redhill Library, the Harlequin Centre and from Reigate Town Hall.

The survey was made up of a general survey asking questions about the overall concept of the bid, broad measures and feedback about travel generally. There were also two further surveys asking more specific detail about improvements for bus users and walking and cycling improvements. A copy of the consultation document can be found at the end of this document.

Two exhibitions were held in Redhill during the consultation period, one on a Thursday and one on a Saturday, in order to try and maximise coverage. In addition, during the Saturday exhibition a 'Smoothie Bike' was hired in an attempt to attract more people to the exhibition. Table 1 shown below, indicates the number of people attending the exhibitions in the three towns. In total 336 people visited the exhibitions, with a number taking paper copies away with them.

Table 1: Attendance at Redhill Exhibitions

Town	Location	Date	am	pm	Total
Redhill	Harlequin	Thu 10 May	13	21	
Redhill	Belfry	Sat12 May	11	29	74

In addition to the information collected at the exhibitions, a further 10 paper survey responses to the general survey were received to add to the 25 online responses received. 17 responses were received for the bus user improvements survey, and 27 responses received to the walking and cycling survey.

Analysis of survey results

The age range question in the survey was answered by 144 people with 12 not responding. The results were as follows in Table 2

Table 2: Profile of respondents – Redhill

Age range	Percentage responded	Response count
Under 18	0%	0
18-24	2.9%	1
25-34	8.6%	3
35-44	17.1%	6
45-54	14.3%	5
55-64	31.4%	11
65-74	22.9%	8
75+	2.9%	1

The two main groups responding with over 50% of the response was the 55-64 and 65-74 age ranges.

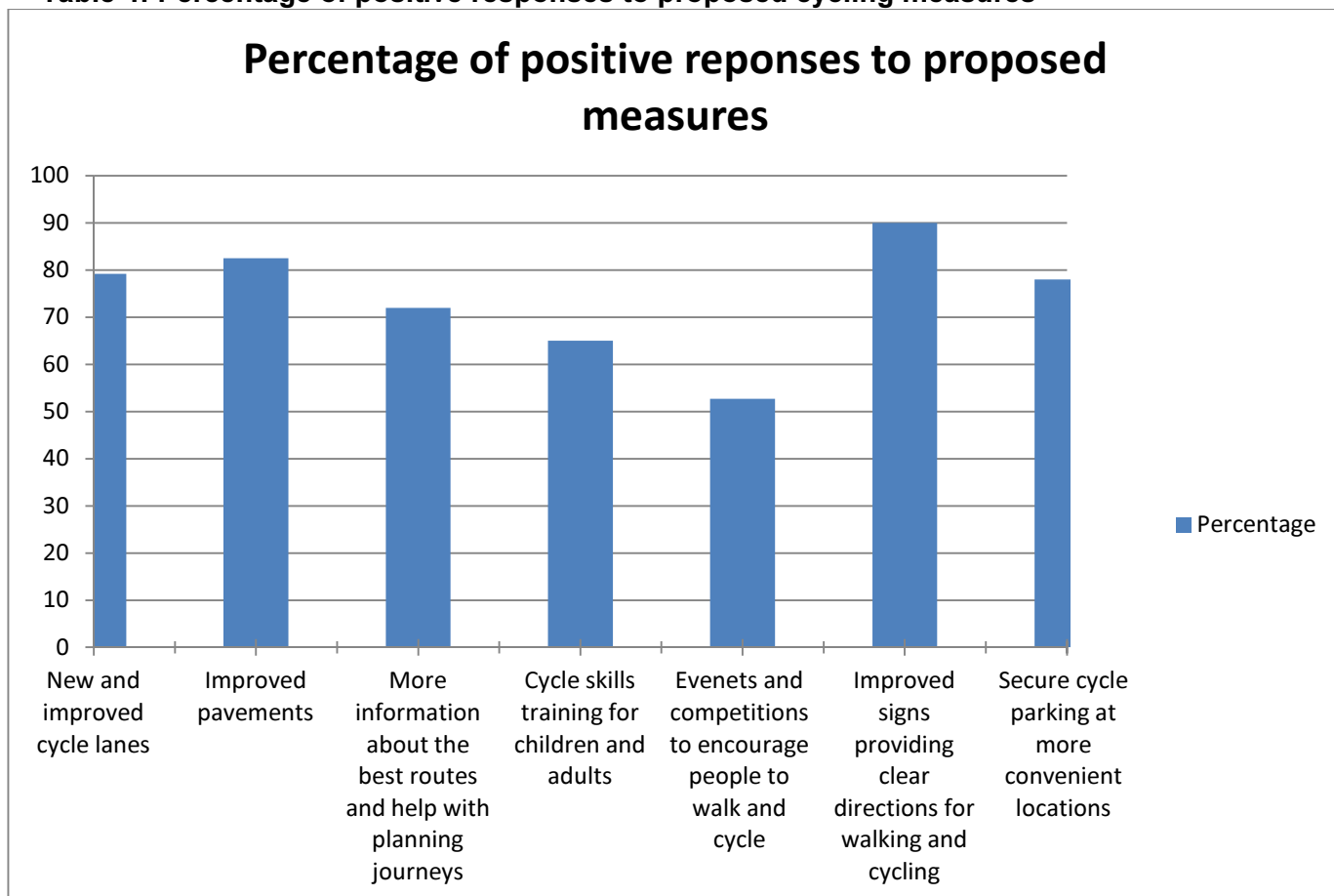
The question ‘how do you usually travel in and around Surrey’ received replies from all survey respondents. It would appear from the results that the majority of people travel using several modes of travel, such as car to the station and then train or walk/cycle during the daylight then car during darkness.

Table 3: How do you usually travel around Surrey?

Answer Options	Percentage responded	Response Count
Car	71%	25
Bus	37%	13
Train	43%	15
Cycle	17%	6
Walk	2.5%	19

For the question ‘which of the following measures would encourage you to walk or cycle in and around town’ people were asked to rank in preference 1 being most likely to 7 least likely or it wouldn’t. If it is taken that all responses in the 1 to 7 are positive and the ‘wouldn’t as a negative, the results are very encouraging. Improved signs providing clear directions for walking and cycling (90%), improved pavements (89%), new and improved cycle lanes (81%) and secure cycle parking at more convenient locations (82%) were the main responses. Table 4 below provides a full summary of responses.

Table 4: Percentage of positive responses to proposed cycling measures



The ‘open’ question relating to ‘comments on what would encourage you to walk or cycle more’ was answered by 27 people. Of these the table below details the theme of these responses.

Table 5: measures to encourage cycling and walking

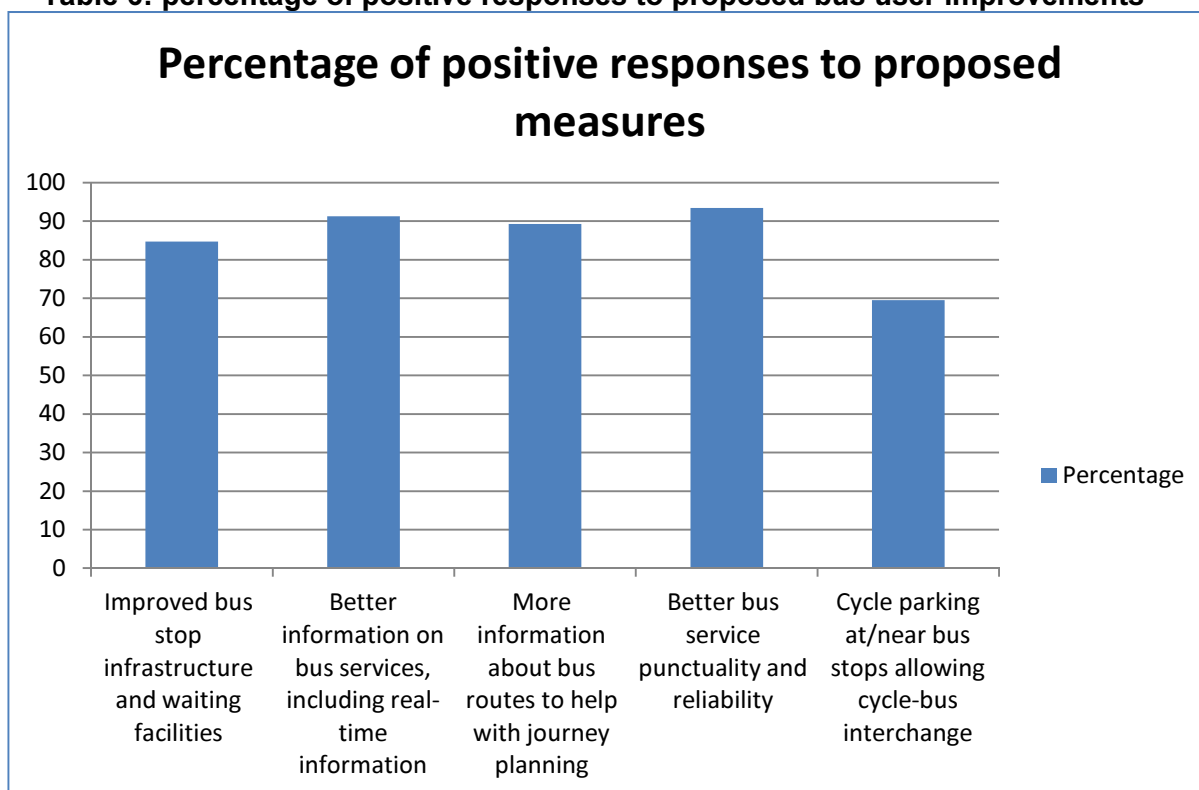
Measure	No. of responses	% of responses
Improve cycle lane along A23 north and south	4	14.8%
Poor road surface/potholes	3	11.1%
General support to improving cycle lanes	11	40.7%
Congestion and parking issues	3	11.1%
Cycle lane from Redhill to Woodhatch	2	7.4%
Improvements to cycle links east-west from Redhill to Reigate	4	14.8%

The question relating to ‘which of the following measures could encourage you to use public transport more’ was answered by the vast majority of respondents positively. Better bus service punctuality and reliability (93%), better information on bus services, including real time information (88%), and more information about bus routes to help journey planning

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(93%) were the highest rated, with cycle parking at/near bus stops allowing cycle-bus interchange being the lowest but still a positive 81%. Table 6 provides a full summary of responses.

Table 6: percentage of positive responses to proposed bus user improvements



The ‘open’ questions relating to ‘comments on what would encourage you to use public transport more’, and ‘what are the current barriers to using public transport’ were answered by 17 people. Of these the table below details the theme of these responses.

Table 7: measures to encourage bus travel

Measure	No. of responses	% of responses
Cost of bus travel too high	4	23.53%
Lack of early and late night bus running	4	23.53%
Lack or incorrect real time information	3	17.65%
Parking problems on bus routes	2	11.76%
Improving shelters along key routes - as per the bid	4	23.53%

Conclusion

The consultation process has provided overall positive results for the three towns and has indicated that the business case submitted, with the assistance of our partner Borough Councils and local business has been well received by the public.

The detailed responses to the open questions will be considered in detailed scheme development.

Annex D - Local Committee business travel champions

The two main aims of Surrey County Council's large bid to the Dept for Transport's Local Sustainable Transport Fund, are to help drive economic growth and reduce carbon emissions. As part of the proposed package a number of measures have been designed to provide support to the business community to reduce costs and carbon emissions.

In order to maximise the impact of these measures, and to provide businesses with a genuine say in local travel improvements in their area, it is proposed to set up business travel forums in Redhill and Reigate town centres. The forums are an opportunity for local businesses to discuss the impacts of travel on their productivity and to enable both the county and borough council to feedback information on improvements and schemes being delivered as part of the wider Travel SMART programme.

The businesses participating in the business travel forums will directly develop ideas for projects that could be funded by the LSTF. The rationale behind establishing business travel forums in the Travel SMART towns comes as a result of the consultation process prior to submitting the large bid to the DfT where the business community expressed a need for connectivity between neighbouring businesses and for funding to support local projects. Providing businesses with an opportunity to influence improvements to their area both provides the LSTF programme with a localist approach to developing improvements, and will help to deliver improvements that will directly impact positively on businesses.

£50,000 worth of LSTF funding (half revenue and half capital) is available each financial year for three years until 2014/15. Ideas generated by the forum will be presented in the form of a written bid initially to the Task Group who will then make recommendations on what will be submitted to the committee for consideration of approval. The forum will be facilitated by additional support by way of an advisor working alongside the Travel SMART team to help generate discussion and develop ideas and bids.

It is intended that the Travel SMART business forum in Redhill become a part of the Redhill Regeneration Forum. The County Council will lead on the establishment of the Reigate Business Travel Forum, in consultation with the Reigate Business Guild.

It is important that the local committee is represented on the business travel forum to help develop and champion ideas formulated and to understand the priorities of the membership, and therefore we would like to create a 'business travel champion' from a member of the local committee to form part of the forum membership. Whilst we would encourage a chair to come from the business community, we would envisage the local committee member could provide insight into possible improvements as part of and beyond the Travel SMART programme, and develop a cohesive approach to ideas and measures generated from the forum. The business travel champion would take ideas from the group to the LSTF task group. The task group would then decide upon what is to be submitted to Local Committee for consideration for funding.

The current proposal is that groups would meet quarterly, and look to take proposals of capital expenditure to the December local committee, for delivery prior to the end of the financial year.



**OFFICER REPORT TO LOCAL COMMITTEE
(REIGATE AND BANSTEAD)**

HIGHWAYS SCHEMES PROGRESS REPORT

17 SEPTEMBER 2012

KEY ISSUE

To update the Local Committee on the progress of Integrated Transport and maintenance schemes on the highways in Reigate and Banstead.

SUMMARY

At the 5 March 2012 Local Committee, Members agreed a programme of work for highways in Reigate and Banstead. This report sets out recent progress.

OFFICER RECOMMENDATIONS

The Local Committee (Reigate and Banstead) is asked to **NOTE** the report for information.

LEAD OFFICER: John Lawlor. Area Team Manager South East
TELEPHONE NUMBER: 03456 009 009
E-MAIL: highways@surreycc.gov.uk
CONTACT OFFICER: Anita Guy, Senior Engineer South East Area Team
TELEPHONE NUMBER: 03456 009 009
E-MAIL: highways@surreycc.gov.uk
BACKGROUND PAPERS: Report to Local Committee (Reigate and Banstead) - 5 March 2012

INTEGRATED TRANSPORT SCHEMES – CARRIED FORWARD 2011/12		
Project	Allocation	Detail/Progress
A2022 Croydon Lane, Banstead	£9,000	Pedestrian refuge and localised road widening Feasibility design completed. Stats search revealed utility plant in vicinity. Utility works taking place in Croydon Lane when opportunity will be taken to confirm nature and depth of plant in road.
Nutfield Road, Merstham	£2,000	Amendment to speed limit TRO to be made. Works programmed September 2012.
Frenches Road, Merstham	£3,000	Frenches Road experimental suspension of bus gate Road Safety Audit carried out and amendments made to drawings. Trial programmed to start 16 August. Further letter drop made to local residents to inform of start date of trial.

INTEGRATED TRANSPORT SCHEMES – NEW SCHEMES 2012/13		
Project	Allocation	Detail/Progress
Gatton Park Road, Reigate	£5,000	Provision of illuminated bollards to existing islands Site visit carried out. Price for works to be provided by Skanska.
A23 London Road North, Merstham	£10,000	Parking bays and realignment of cycle lanes Works to be carried out at same time as amendments to parking restrictions in Merstham. To be programmed.
Fort Lane, Reigate	£5,000	Measures to address parking issues Site visit carried out and scheme drawings to be completed and works priced.

INTEGRATED TRANSPORT SCHEMES – NEW SCHEMES 2012/13		
Project	Allocation	Detail/Progress
Balcombe Road, Horley	£20,000	Footway and accessibility improvements Site visit carried out and scheme drawings to be completed and works priced.
Woodhatch Road, Reigate	£5,000	Accident remedial measures With Design Team. Indicative implementation date – October 2012
High Street, Banstead	£10,000	Revise existing kerb build-outs to prevent ponding Scheme no longer required. Resurfacing works addresses levels and additional gullies provided to resolve issue. To be monitored.
Garratts Lane/Holly Lane, Banstead	£5,000	SRtS pedestrian improvements With Design Team
Vernon Walk, Tadworth	£20,000	Footway improvements Awaiting price
Small safety schemes and speed management	£5,000	To fund minor schemes, as and when identified Contribution towards replacement of signing of low bridge in Nutfield Road, Merstham
Accessibility improvements	£5,000	Provision of dropped kerbs etc Locations to be identified
Parking	£5,000	Contribution towards implementation of parking measures With Parking Team
Stage 3 Road Safety Audits	£5,000	Safety audit of 2012/13 schemes To be carried out as and when appropriate
Local Structural Repair	£123,050	See separate table below
Capital Maintenance	£223,050	Local Structural Repair schemes See separate table below

LOCAL COMMITTEE FUNDED LOCAL STRUCTURAL REPAIR		
Project	Location	Update
Charlesfield Road	Horley	Completed
Birch Grove	Kingswood	Completed
Lime Close	Reigate	Completed
The Drive	Banstead	Completed
Shelley Close	Banstead	Completed
Darenth Way	Horley	Completed
Cavendish Road	Redhill	Completed
Albert Road	Horley	Completed
Yorke Road	Reigate	Completed
Frenches Road	Redhill	Completed
The Crossways	Merstham	Completed
Dean Lane	Merstham	Completed
Duffield Road	Walton on the Hill	Completed
Massetts Road	Horley	Completed
Manor Road	Reigate	Completed

CASUALTY REDUCTION WORKING GROUP SCHEMES	
Project	Detail/Progress
A217 Brighton Road/ Chipstead Lane, Kingswood	Road markings and hazard marker posts Completed.
A25 Nutfield Road/Cormongers Lane, Merstham	Anti-skid surfacing With contractor for pricing.

MAJOR MAINTENANCE SCHEMES		
Project	Location	Update
A217 Reigate Hill northbound <i>55m south Wray Lane to 110m north Wray Lane</i>	Reigate	Road Survey and measure carried out. Awaiting price and construction programme dates.
Earlsbrook Road <i>Complete length</i>	Redhill	Road Survey and measure carried out. Awaiting price and construction programme dates.
Blanford Road <i>Ringley Park Avenue to Crakell Road</i>	Reigate	Road Survey and measure carried out. Awaiting price and construction programme dates.
Delabole Road <i>Complete length</i>	Merstham	Road Survey and measure carried out. Awaiting price and construction programme dates.
Yeoman Way <i>Bushfiled Drive to Spencer Way</i>	Redhill	Road Survey and measure carried out. Awaiting price and construction programme dates.
Whitepost Hill/Sandpit Road <i>Complete length</i>	Redhill	Completed

SURFACE TREATMENT SCHEMES			
Project	Location	Treatment	Update
A242 Croydon Road <i>30m north A25 to Fire Station entrance</i>	Reigate	Surface dressing	Not suitable for surface treatment
Outwood Lane <i>61m north Hazelwood Lane to Rectory Lane</i>	Chipstead	Surface dressing	Completed
Mason's Bridge Road <i>Kings Mill Lane to Axes Lane</i>	Salfords	Surface dressing	Completed
Canons Lane <i>A217 to Ballards Green</i>	Burgh Heath	Surface dressing	Removed from programme. Conflict with Streetworks. Works to be added to 2013/14 programme
Beacon Way <i>Nork Way to Tumblewood Road</i>	Banstead	Micro asphalt	Not suitable for micro asphalt. Survey being carried out for an alternative treatment.
Haroldslea Drive <i>Complete length</i>	Horley	Micro asphalt	Completed
Vogan Close <i>A217 service road to end</i>	Reigate	Micro asphalt	Completed
Yew Tree Bottom Road <i>A240 Reigate Road to B291 Fir Tree Road</i>	Epsom Downs	Surface dressing	Completed
Woodmansterne Lane <i>Longcroft Avenue to Kingscroft Road</i>	Woodmansterne	Surface dressing	Removed from Programme- Conflict with Streetworks. Works to be added to 2013/14 programme

SURFACE TREATMENT SCHEMES			
Project	Location	Treatment	Update
Court Lodge Road <i>Vicarage Lane to Lee Street</i>	Horley	Micro asphalt	Not suitable for micro asphalt. Survey being carried out for an alternative treatment.
Sandcross Lane <i>Prices Lane to A217 Dovers Green Road</i>	Woodhatch	Micro asphalt	Completed
Batts Hill <i>A242 Croydon Road to Linkfield Lane (excl. Green Lane to Daneshill)</i>	Redhill	Surface dressing	Removed from programme-conflict with Streetworks. Works to be added to 2013/14 programme
Buff Avenue <i>High Street to Sandersfield Road</i>	Banstead	Micro asphalt	Not suitable for micro asphalt. Survey being carried out for an alternative treatment.
South Drive <i>A2022 Croydon Lane to end</i>	Woodmansterne	Micro asphalt	Completed
Heath Close <i>Sutton Lane to end</i>	Banstead	Micro asphalt	Not suitable for micro asphalt. Survey being carried out for an alternative treatment.
Whitehall Lane <i>Complete length</i>	Reigate	Surface dressing	Surface dressing completed. Awaiting sweep and junction lining.
Monkswell Lane <i>Complete length</i>	Chipstead	Surface dressing	Completed

SURFACE TREATMENT SCHEMES			
Project	Location	Treatment	Update
Rectory Road <i>Complete length</i>	Chipstead	Surface dressing	Completed
A217 Brighton Road southbound – carried forward from 2011/12 <i>250m south A240 Reigate Road to B2032 Dorking Road</i>	Burgh Heath	Surface dressing	Completed
A217 Brighton Road S/B	Kingswood	Surface dressing	Pre patching issues. To be programmed 2013/14
A25 Buckland Road <i>West of The Croft to 25m west Colley Lane</i>	Reigate	Surface dressing	Completed
Holly Lane <i>Complete length</i>	Banstead	Surface dressing	Added to Major Maintenance to complete haunching works in 2012/13. Add to 2013/14 surface treatment programme.
Hurst Road	Headley	Surface dressing	Completed
Taynton Drive	Merstham	Surface treatment	Not on APG programme
Albury Road – carried forward from 2011/12	Merstham	Micro asphalt	Completed. One section removed due to planned gas works.
Portland Road – carried forward from 2011/12	Merstham	Micro asphalt	Resource issues. Looking at alternative options to completed 2012/13.

SURFACE TREATMENT SCHEMES			
Project	Location	Treatment	Update
Priory Road – carried forward from 2011/12	Merstham	Micro asphalt	Resource issues. Looking at alternative options to completed 2012/13.
Park View Road – carried forward from 2011/12	Salfords	Micro asphalt	Completed
Park Avenue – carried forward from 2011/12	Salfords	Micro asphalt	Completed
Upper Bridge Road – carried forward from 2011/12	Redhill	Micro asphalt	Resource issues. Looking at alternative options to completed 2012/13.
Elm Road – carried forward from 2011/12	Redhill	Micro asphalt	Completed
Hornbeam Road – carried forward from 2011/12	Reigate	Micro asphalt	Resource issues. Looking at alternative options to completed 2012/13.
Josephine Avenue – carried forward from 2011/12	Lower Kingswood	Micro asphalt	Completed
Doric Drive – carried forward from 2011/12	Kingswood	Micro asphalt	Completed
Nork Way – carried forward from 2011/12	Nork	Micro asphalt	Completed
Wilmot Way – carried forward from 2011/12	Banstead	Micro asphalt	Resource issues. Looking at alternative options to completed 2012/13.
Chetwode Road – carried forward from 2011/12	Tadworth	Micro asphalt	Completed
Beech Grove – carried forward from 2011/12	Epsom Downs	Micro asphalt	Resource issues. Looking at alternative options to completed 2012/13.

SURFACE TREATMENT SCHEMES			
Project	Location	Treatment	Update
Woodlands Road – carried forward from 2011/12	Redhill	Micro asphalt	Resource issues. Looking at alternative options to completed 2012/13 – 2013/14.
Holmesdale Road – carried forward from 2011/12	Reigate	Micro asphalt	Resource issues. Looking at alternative options to completed 2012/13 – 2013/14.

FLOODING AND DRAINAGE SCHEMES			
Project	Location	Update	
Park Road	Banstead	With Drainage Team	

FOOTWAY SCHEMES			
Project	Location	Treatment	Update
Waterlow Road <i>Full length, both sides</i>	Reigate	Slabs to Bitmac	Waiting for survey. To be programmed.
A23 London Road <i>Alongside Memorial Park</i>	Redhill	Micro	Surveys and cost received. Awaiting programme.

FOOTWAY SCHEMES			
Project	Location	Treatment	Update
The Drive <i>Complete length</i>	Banstead	Micro/slabs to Madadam & reconstruct	Waiting for survey. To be programmed.
Chaffinch Way <i>Complete length, both sides</i>	Horley	Slurry	Waiting for survey. To be programmed.
South Road <i>Complete length, both sides</i>	Reigate	Slurry	Waiting for survey. To be programmed.
Effingham Road <i>Complete length, both sides</i>	Reigate	Slurry	Waiting for survey. To be programmed.
Cronks Hill Road <i>Cronks Hill Road to Footpath 54</i>	Reigate	Slurry	Waiting for survey. To be programmed.
Howard Road <i>Full length, both sides</i>	Reigate	Slurry	Waiting for survey. To be programmed.
Taynton Drive – carried forward from 2011/12	Merstham	Slurry	Waiting for survey. To be programmed.

LOCAL COMMITTEE REVENUE MAINTENANCE

Project	Allocation	Progress
Drainage / ditching works	£20,000	Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member.
Tree works	£20,000	Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member.
Carriageway or footway patching works	£20,000	Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member.
Signs and Road makings	£5,000	Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member.
Parking	£30,000	Allowance for parking review and feasibility design
Low cost measures	£5,000	Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member.
Local Structural Repair	£94,110	See separate table above
Community Pride	£90,000	Additional £10,000 per County Member for Community Pride works, works to be identified by Members and managed by the Area Maintenance Engineer
Total	£284,110	

POTENTIAL DEVELOPER FUNDED SCHEMES

Project / Road Name	Location	Detail/progress
Bletchingley Road	Merstham	Pedestrian crossing facility improvements Investigate improvement to existing zebra crossing under railway bridge
A217/Mill Road/The Warren	Kingswood	Uncontrolled pedestrian crossing

POTENTIAL DEVELOPER FUNDED SCHEMES		
Project / Road Name	Location	Detail/progress
		Previous drawings with Design Team for assessment
A217/Smithy Lane/Buckland Road	Lower Kingswood	Signalise junction Previous drawings with Design Team for assessment.
Chequers Lane	Walton on the Hill	Priority give-way Investigation of previous proposal to install measure to slow traffic entering the village from the west
Outwood Lane	Chipstead	Pedestrian improvements Investigate improvements to existing footway on Outwood Lane between the Ramblers Rest and Hazelwood Lane.
Earlswood Station	Earlswood	Accessibility improvements With Design Team
A23 High Street	Merstham	Convert existing zebra crossing to signal control With Design Team
Epsom Lane North	Epsom Downs	Accident Remedial Scheme With Design Team



OFFICER REPORT TO LOCAL COMMITTEE (REIGATE AND BANSTEAD)

COMMUNITY SAFETY IN REIGATE AND BANSTEAD

17 SEPTEMBER 2012

KEY ISSUES

Surrey County Council is a statutory partner on the Reigate and Banstead Community Safety Partnership (CSP). The Local Committee is entitled to nominate a County Councillor as a representative on the CSP, and did so at its previous meeting. Since then, this post has become vacant. It is therefore necessary to nominate a new representative.

SUMMARY

The Local Committee has a role in influencing and contributing to community planning in Reigate and Banstead and in planning for effective crime reduction initiatives particularly in relation to funding contributed by Surrey County Council towards the local crime prevention programme.

The Surrey County Council Member representative will attend the Community Safety Partnership meetings, and will support and enable county involvement on the targets of CSP and feedback to the Local Committee on a regular basis.

OFFICER RECOMMENDATIONS

The Local Committee (Reigate and Banstead) is asked to:

- (i) Nominate a County Councillor to the Reigate and Banstead Community Safety Partnership for the remainder of 2012/13.
- (ii) Nominate a substitute for the remainder of 2012/13.

LEAD OFFICER: Sarah Quinn, Community Partnership and Committee Officer
TELEPHONE NUMBER: 01737 737694
E-MAIL: sarah.quinn@surreycc.gov.uk

CONTACT OFFICER: Sarah Quinn, Community Partnership and Committee Officer
TELEPHONE NUMBER: 01737 737695
E-MAIL: sarah.quinn@surreycc.gov.uk
BACKGROUND PAPERS: Report to Local Committee (Reigate and Banstead), 18 June 2012



**OFFICER REPORT TO LOCAL COMMITTEE
(REIGATE AND BANSTEAD)**

CABINET FORWARD PLAN

17 SEPTEMBER 2012

KEY ISSUE

The Cabinet leads the preparation of the Council's policies and budget and makes recommendations to the County Council on the major policy plans, and the budget and Council Tax. The Cabinet takes decisions within this framework of plans and procedural rules approved by the Council. It is held to account by the Council for its performance.

The Forward Plan details the reports and decisions the Cabinet will be considering over the next three months. Members requested at the previous Local Committee to receive a report highlighting key decisions of interest to the Local Committee. This is not a definitive list, and the full forward plan is available on the Surrey County Council website via the following link:

[http://www.surreycc.gov.uk/sccwebsite/sccwspages.nsf/LookupWebPagesByTITLE RTF/Cabinet+Forward+Plan?opendocument](http://www.surreycc.gov.uk/sccwebsite/sccwspages.nsf/LookupWebPagesByTITLE%20RTF/Cabinet+Forward+Plan?opendocument)

KEY DECISIONS OF INTEREST TO THE LOCAL COMMITTEE

11 September 2012 – Cabinet Member Decision

New Primary School in Horley – to consider whether to approve publication of the first statutory notice inviting proposers to submit proposals in a competition to establish a new one form entry primary school in Horley in September 2014.

25 September 2012 - Cabinet

Winter Performance Report – to agree the outcomes of the recommendations of the Environment and Transport Select Committee’s Winter Performance Task Group and approve the Winter Service Plan 2012/13.

23 October 2012 - Cabinet

Operation of Civil Parking Enforcement – to approve the terms of new parking agency agreements with the District and Borough Councils.

Major Transport Schemes Review- to approve the revised list of major schemes that relate to the transport development plans for periods 2015-2019 and for those beyond 2019.

28 November 2012 – Cabinet Member Decision

Community Improvements Fund – to consider the recommendations of the Community Improvements Fund Panel and to approve the successful applications.

OFFICER RECOMMENDATION

The Local Committee (Reigate and Banstead) is asked to:

- (i) Note the forward plan of the County Council’s Cabinet.
- (ii) Consider whether the Committee wishes to make any representations to the Cabinet on upcoming items.

LEAD OFFICER:	Sandra Brown, Community Partnerships Team Leader East
TELEPHONE NUMBER:	01483 517532
E-MAIL:	sandra.brown@surreycc.gov.uk
CONTACT OFFICER:	Sarah Quinn, Community Partnership and Committee Officer
TELEPHONE NUMBER:	01737 737695
E-MAIL:	sarah.quinn@surreycc.gov.uk
BACKGROUND PAPERS:	Cabinet Forward Plan September – December 2012



OFFICER REPORT TO LOCAL COMMITTEE (REIGATE AND BANSTEAD)

LOCAL COMMITTEE FORWARD PLAN 17 SEPTEMBER 2012

KEY ISSUE

To note the forward programme for reports to Local Committee in 2012/13 as set out in Annex A.

BACKGROUND

This is an indicative forward programme. Further items are likely to be added, and the list is subject to amendment.

OFFICER RECOMMENDATIONS

1. The Local Committee (Reigate and Banstead) is asked to note the report for information.
2. To make suggestions for future agenda items

LEAD OFFICER:	Sandra Brown, Community Partnerships Team Leader East
TELEPHONE NUMBER:	01483 517532
E-MAIL:	sandra.brown@surreycc.gov.uk
CONTACT OFFICER:	Sarah Quinn, Community Partnership and Committee Officer
TELEPHONE NUMBER:	01737 737695
E-MAIL:	sarah.quinn@surreycc.gov.uk

Monday 3 December 2012, 2.00pm, Reigate Town Hall

Decision	Members' Allocations
Decision	Parking Review
Information	Surrey Fire and Rescue Service Public Safety Plan
Information	Trading Standards Update Report
Information	Highways Schemes 2012/13 Update
Information	Local Education Update
Decision	Rights of Way issue

Monday 4 March 2013, 2.00pm, Reigate Town Hall

Decision	Members' Allocations
Information	Highways Schemes 2012/13 End of Year Report

Informal (County Members only unless otherwise stated)

Monday 5 November 2012, 10.00 am, Consort House, Redhill
(Borough Co-opted Members invited for Parking Review discussion)

Monday 21 January 2013 10.00am, Reigate Town Hall